

National– Timesheet on behalf of ActionLink

Your Name: _____ Signature: _____

By signing you state that all information below is recorded correctly.

Have you ever received a check from National? Circle: YES or NO

***If No, Please give your mailing address so we can send you your check:**

Address: _____

Please complete all steps

Step #1: Check in upon arrival - Call 1-800-401-7976 or 770-460-2210

Step #2: Fill out information below–Please include when & where worked.

List Month/Day:	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
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Name of Store: _____ (IE Walmt, Kroger, etc)	_____	_____	_____	_____	_____	_____	_____
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City of Store: _____	_____	_____	_____	_____	_____	_____	_____
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State of Store: _____	_____	_____	_____	_____	_____	_____	_____
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Store #: _____ (I.E. #343)	_____	_____	_____	_____	_____	_____	_____
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Start Time: _____	_____	_____	_____	_____	_____	_____	_____
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Food/Break: _____	_____	_____	_____	_____	_____	_____	_____
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After Break: _____	_____	_____	_____	_____	_____	_____	_____
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End Time: _____	_____	_____	_____	_____	_____	_____	_____
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Total Hrs.: _____	_____	_____	_____	_____	_____	_____	_____
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Leader Initials: _____	_____	_____	_____	_____	_____	_____	_____
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Step#3: Crossmark Leader (or store mgr.) fill out below & Initial above days:

Name: _____ Signature: _____

Team lead phone # _____ Comments (if any): _____

Step#4: Keep a copy for yourself and fax to: 770-461-4405 or 800-780-3671

Do not rely on team leader or anybody else for that matter to send your fax.

National 770-460-2210 or 1-800-401-7976

350 Stonewall Ave. W. Ste. A, Fayetteville, GA 30214